



# Calhoun County Consolidated Dispatch Authority

*Serving Our Community One Call at a Time*

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## **CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY**

**Governing Board of Directors**

**March 10, at 2:30 p.m.**

**Law Library**

**Calhoun County Administrative Building**

The meeting was called to order by Chairman Matt Saxton at 2:31 P.M.

### **ROLL CALL:**

Directors Present:

Matt Saxton, Chairman  
Jeff Albaugh, Vice-Chairperson  
Steve Frisbie, County Board of Commissioners  
Dave Wood, Michigan State Police  
Brent Williams, City of Marshall  
Marty Uldriks, Area Metropolitan Services Agency  
Jim Blocker, City of Battle Creek (Seat #1)

Directors Excused:

Susan Baldwin, City of Battle Creek (Seat #2)  
Ken Snyder, City of Albion

Others Present:

Rich Feole, CCCDA  
Kim Grafton, CCCDA  
Kate Chism, CCCDA  
Jim Dyer, Legal Counsel

### **AGENDA APPROVAL**

A motion was made by Jim Blocker to approve the March 10, 2020 CCCDA Governing Board agenda. The motion was seconded by Brent Williams.

All were in favor.  
Motion was approved.

### **MEETING MINUTES**

A motion was made by Jeff Albaugh to accept the February 11, 2020, CCCDA Governing Board minutes. The motion was seconded by Jim Blocker.



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All were in favor.  
Motion was approved.

## **PUBLIC COMMENT**

No public comment was provided.

## **Special Recognition of Board Chair Matt Saxton**

As Matt Saxton's recognition of his years of service as chair and serving on the board, Director Feole presented Matt Saxton with an engraved, personalized clock.

## **CONSENT AGENDA**

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: February 1 – February 29
3. Year-to-Date Budget Performance Reports
4. 2020 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Jim Blocker to approve the March 10, 2020 Consent Agenda. The motion was seconded by Brent Williams.

All were in favor.  
Motion was approved.

## **Welcome to New Board Member**

This is board member Uldriks's first meeting as a board member.

## **EXECUTIVE DIRECTOR'S REPORT**

1. Interviews: Conducting interviews for the open supervisor position. There were two internal and one external applicants. The external applicant did not meet the necessary qualifications for the supervisor position but has since applied as a dispatcher. Panel interview are being conducted with help from outside agencies to help see candidates from new perspectives. A decision should be made within the next couple of days.
2. Repainting: The lobby and breakroom are getting a much-needed refreshing. It has not been done since consolidation.
3. Third Annual Awards: The third annual awards ceremony will take place on April 15 at 5:30 P.M. in the commissioner's chambers.



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4. Shoulder surgery: Director Feole will be off for a couple of weeks following a shoulder replacement surgery, scheduled for March 17. Deputy Director Grafton will be on vacation following Director Feole's return.

Matt Saxton noted what a nice ceremony it was last year and encouraged anyone who is available to attend to do so.

## **OLD BUSINESS**

### **NEW BUSINESS**

#### **1. Selection of Bard Chairman**

A brief discussion took place about what roll Steve Hinkley is required to take on and whose terms are ending soon.

A motion was made by Jim Blocker to nominate Jeff Albaugh to take over as board chair. Steve Frisbie seconded the motion.

All were in favor.

The motion was passed.

A motion was made by Jim Blocker to nominate Steve Frisbie to be the new vice chair. The motion was seconded by Marty Uldriks.

All were in favor.

The motion was passed.

## **PUBLIC COMMENTS**

No public comment provided.

## **Board Comments**

Chairman Saxton noted that a new chairman will need to be appointed at the next meeting as he will be stepping down as Sheriff.

## **ADJOURNMENT**

Meeting was adjourned at 2:42 P.M.