



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

DATE: January 19, 2016

TO: All Municipalities (Service Users)

FROM: Jeff Troyer, Executive Director
Calhoun County Consolidated Dispatch Authority

REF: Call for Service (CFS) Formula – Municipal Percent of Total Average Calls

The information below designates each service user's Percent of Total Average Calls for Service (CFS) for April 2016 thru March 2017 in accordance with the CFS Formula Implementation Guidelines, Section V, #2. This percentage is based on an average of the service user's 2013, 2014, and 2015 calls for service statistics determined by CCCDA's Computer Aided Dispatch (CAD) system.

Each service user's percentage is multiplied by the 2016 Quarterly Revenue to be Generated (blue column - \$562,500). This column identifies each service user's actual cost for the remaining three quarters of calendar year 2016.

| SERVICE USER: | 2013 | 2014 | 2015 | THREE Year Avg | % of Total Average CFS | 1 st Qtr. 2016 Revenue to be generated: | 2015 Quarterly Revenue to be generated: |
|--------------------|-------|-------|-------|----------------------|---------------------------------|--|---|
| | | | | | | \$562,500 | \$617,250 |
| Albion City | 7810 | 11273 | 9856 | 9646 | 6.2553% | \$35,186.27 | \$39,688.21 |
| Albion Twp | 270 | 281 | 248 | 266 | 0.1727% | \$971.49 | \$1,083.98 |
| Athens Twp | 672 | 679 | 625 | 659 | 0.4271% | \$2,402.57 | \$2,993.24 |
| Athens Village | 543 | 499 | 609 | 550 | 0.3569% | \$2,007.41 | \$2,209.88 |
| Battle Creek City | 68147 | 77688 | 84131 | 76655 | 49.7085% | \$279,610.39 | \$316,228.05 |
| Bedford Twp | 5150 | 5266 | 5216 | 5211 | 3.3789% | \$19,006.59 | \$22,903.83 |
| Burlington Twp | 538 | 713 | 642 | 631 | 0.4092% | \$2,301.66 | \$2,441.13 |
| Burlington Village | 102 | 130 | 106 | 113 | 0.0731% | \$410.97 | \$469.73 |
| Calhoun County | 10485 | 19123 | 20750 | 16786 | 10.8852% | \$61,229.14 | \$61,669.93 |
| Clarence Twp | 205 | 176 | 170 | 184 | 0.1191% | \$669.95 | \$852.73 |
| Clarendon Twp | 209 | 228 | 250 | 229 | 0.1485% | \$835.31 | \$923.55 |
| Convis Twp | 416 | 480 | 356 | 417 | 0.2706% | \$1,522.28 | \$1,660.66 |
| Eckford Twp | 203 | 159 | 192 | 185 | 0.1198% | \$673.60 | \$800.70 |

| | | | | | | | |
|--------------------------|-------|-------|-------|--------------|----------------|--------------------|-------------------------|
| Emmett Twp | 11644 | 14555 | 14950 | 13716 | 8.8946% | \$50,032.13 | \$55,726.82 |
| Fredonia Twp | 592 | 865 | 865 | 774 | 0.5019% | \$2,823.27 | \$2,764.88 |
| Homer Twp | 279 | 184 | 130 | 198 | 0.1282% | \$721.02 | \$939.45 |
| Homer Village | 1112 | 829 | 332 | 758 | 0.4913% | \$2,763.69 | \$4,577.30 |
| Lee Twp | 140 | 121 | 99 | 120 | 0.0778% | \$437.72 | \$585.35 |
| Leroy Twp | 1147 | 1488 | 1562 | 1399 | 0.9072% | \$5,103.04 | \$4,934.29 |
| Marengo Twp | 793 | 1036 | 1027 | 952 | 0.6173% | \$3,472.54 | \$3,652.30 |
| Marshall City | 5622 | 7843 | 8612 | 7359 | 4.7721% | \$26,842.92 | \$28,552.10 |
| Marshall Twp | 1548 | 2115 | 2264 | 1976 | 1.2812% | \$7,206.50 | \$6,276.81 ₁ |
| Newton Twp | 866 | 855 | 968 | 896 | 0.5812% | \$3,269.49 | \$3,434.06 |
| N.H.B.P. 2 | X | 644 | 702 | 673 | 0.4364% | \$2,454.86 | X |
| Pennfield Twp* | 5828 | 6759 | 6933 | 6507 | 4.2194% | \$23,733.92 | \$22,909.61 |
| Sheridan Twp | 611 | 713 | 798 | 707 | 0.4587% | \$2,580.09 | \$2,662.20 |
| Springfield City* | 4773 | 6214 | 6560 | 5849 | 3.7929% | \$21,335.00 | \$22,496.25 |
| Tekonsha Twp | 389 | 536 | 592 | 506 | 0.3279% | \$1,844.49 | \$1,889.02 |
| Tekonsha Village | 267 | 338 | 260 | 288 | 0.1870% | \$1,051.73 | \$1,188.41 ₃ |

In addition to the above table, attached to this memo is a statistical spreadsheet further depicting the call for service statistics for the three previous years.

In accordance with the CFS Formula Implementation Guidelines, Section V, #4, if your entity's (service user) quarterly cost identified above exceeds a ten percent (10%) increase in cost from the previous year, you may be eligible for a "10% Cap Exemption". The cost increase must be directly related to an act of nature (natural disaster) or another type of mass emergency/casualty incident that occurred in the previous year. This exemption does not include an increase in cost as a result of a decision made by your Service User's governing body or a department reporting to the governing body of the Service User, to alter/change the level of service provided to the citizens in the Service User's jurisdiction.

A Service User can apply for this exemption by submitting a written request to the CCCDA Governing Board of Directors by *close of business on Monday, February 9, 2016*. The written request should identify the qualifying event(s) that resulted in the Service User's cost(s) to exceed 10%. Requests can be sent via electronic mail to jtroyer@calhouncountymi.gov or via postal service to CCCDA at 315 W. Green St., Marshall, MI 49068.

All 10% Cap Exemption requests will be considered by the CCCDA Governing Board of Directors Meeting on Tuesday, February 10, 2016 (Law Library Conference Room – 3rd Floor, 315 W. Green St., Marshall, MI - 3:00 p.m.).

If you have any questions reference your statistics, percentage, or the 10% Cap Exemption, please feel free to contact me at (269) 781-9713 or via email at jtroyer@calhouncountmi.gov.

NOTES from spreadsheet/table

- * Denotes municipality has elected to be invoiced *directly* for all calls for service; including calls handled by Calhoun County Sheriff.
- 1) Marshall Township was granted a 10% Cap Exemption for the 2nd, 3rd, and 4th quarters of 2015. Therefore, Marshall Township's quarterly invoice in 2015 was reduced from \$6,930.26 (1.1228% of \$617,250) to \$6,276.81.
- 2) N.H.B.P. denotes Nottawaseppi Huron Band of the Potawatomi. NHBP was recently added as a Service User to the CCCDA CFS Formula Implementation Guidelines. NHBP's initial percent of total average calls for service will be based on two years statistics instead of three due to 2013 statistics being in CCCDA's old computer aided dispatch system where municipal/service user geo coding was different.
- 3) Tekonsha Village was granted a 10% Cap Exemption for the 2nd, 3rd, and 4th quarters of 2015. Therefore, Tekonsha Village's quarterly invoice in 2015 was reduced from \$1,242.97 (0.2014% of \$617,250) to \$1,188.41.