



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

December 8, at 2:30 p.m.

Video conference via Zoom

The meeting was called to order by Chairman Jeff Albaugh at 2:32 P.M.

ROLL CALL:

Directors Present:

Jeff Albaugh, Chairman
Steve Frisbie, Vice-Chairperson
Brent Williams, City of Marshall
Susan Baldwin, City of Battle Creek (Seat #2)
Steve Hinkley, Calhoun County Sheriff's Office
Marty Uldriks, Area Metropolitan Services Agency
Ken Snyder, City of Albion
Jim Blocker, City of Battle Creek (Seat #1)

Directors Excused:

Jim Coleman, Michigan State Police

Others Present:

Rich Feole, CCCDA
Kim Grafton, CCCDA
Kate Chism, CCCDA

AGENDA APPROVAL

A motion was made by Susan Baldwin to approve the December 8, 2020 CCCDA Governing Board agenda, with the addition of number three (policy changes) in New Business. The motion was seconded by Jim Blocker.

All were in favor.
Motion was approved.

MEETING MINUTES

A motion was made by Jim Blocker to accept the November 10, 2020, CCCDA Governing Board minutes. The motion was seconded by Steve Frisbie.

All were in favor.



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

Motion was approved.

PUBLIC COMMENT

No public comment was provided.

An announcement was made at this time by Chairman Jeff Albaugh that this would be his last meeting. Beginning January 1, Ryan Harvey would be taking his seat on the board.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: November 1- November 30
3. Year-to-Date Budget Performance Reports
4. 2020 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Brent Williams to approve the December 8, 2020 Consent Agenda. The motion was seconded by Ken Synder.

All were in favor.

Motion was approved.

Public Hearing- 2021 The public hearing was opened at 2:36 PM. There was no one from the public present. The public hearing was closed at 2:47 PM.

EXECUTIVE DIRECTOR'S REPORT

1. CIT- Training has been completed by the entire staff. The training was done by Summit Pointe and various guest speakers. All four shifts have completed the training and have gained valuable information.
2. COVID- The center has had three positive cases. Everyone is now doing well and back to work. We now have an app to use for screening prior to coming in to work. Plexi glass panels to go between consoles is being installed soon. HVAC ionizer/ purifier is being installed in the furnace system today.
3. Board member changes- Jim Coleman remains the representative for MSP. Ryan Harvey will replace Jeff Albaugh. The City of Marshall remains unknown who the representative will be. The replacement for Susan Baldwin will be in attendance next month.

OLD BUSINESS



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

None

NEW BUSINESS

1. 2021 Budget adoption- A motion was made by Jim Blocker to approve the 2021 budget as recommended by Director Feole. The motion was seconded by Brent Williams.

All were in favor.

The motion passed.

Comments were made by board members giving kudos to Director Feole on the 2021 budget.

There was a very large increase in the MERS costs and yet, a very minimal increase in the overall budget. CCCDA provides a high level of service at a very low cost. It was suggested that MERS is an item that will require extra attention in the future.

2. 2021 Meeting dates- A motion was made by Ken Synder to accept the meeting minutes as proposed. The motion was seconded by Brent Williams.

All were in favor.

The motion passed.

3. Personnel Policies- Changes have been made to match current practices and contracts.

Clarifying discussion took place on a couple of the changes.

A motion was made by Marty Uldriks to approve the personnel policy changes. The motion was seconded by Jim Blocker.

All were in favor.

The motion passed.

PUBLIC COMMENTS

No public comment provided.

Board Comments

Jim Blocker extended his appreciation and wanted the board to know how special it was that CCCDA's staff completed the CIT training. We are the first center in the state of Michigan to be certified. It was a risk to take in the middle of a pandemic. It was much needed. Director Feole extended a thank you to Kim Grafton and Kate Chism for the organization and work they put in to making the training happen.

Brent Williams said a goodbye. He stated he has been on the board since consolidation. He will miss being part of the team.

Steve Frisbie stated how important it is for all the new board members to show up in January.

ADJOURNMENT

Meeting was adjourned at 3:01 P.M.