



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

November 10, at 2:30 p.m.

Video conference via Zoom

The meeting was called to order by Chairman Jeff Albaugh at 2:30 P.M.

ROLL CALL:

Directors Present:

Jeff Albaugh, Chairman
Steve Frisbie, Vice-Chairperson
Brent Williams, City of Marshall
Susan Baldwin, City of Battle Creek (Seat #2)
Steve Hinkley, Calhoun County Sheriff's Office
Marty Uldriks, Area Metropolitan Services Agency
Ken Snyder, City of Albion

Directors Excused:

Jim Coleman, Michigan State Police
Jim Blocker, City of Battle Creek (Seat #1)

Others Present:

Rich Feole, CCCDA
Kim Grafton, CCCDA
Kate Chism, CCCDA
Jim Dyer, Legal Counsel

AGENDA APPROVAL

A motion was made by Brent Williams to approve the November 10, 2020 CCCDA Governing Board agenda. The motion was seconded by Ken Snyder.

All were in favor.

Motion was approved.

MEETING MINUTES

A motion was made by Susan Baldwin to accept the August 11, 2020, CCCDA Governing Board minutes. The motion was seconded by Ken Snyder.



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All were in favor.
Motion was approved.

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: Aug 1- Oct 31
3. Year-to-Date Budget Performance Reports
4. 2020 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Susan Baldwin to approve the November 10, 2020 Consent Agenda. The motion was seconded by Steve Frisbie.

All were in favor.
Motion was approved.

There were apparent members from the public who joined the meeting, but no comments were given.

EXECUTIVE DIRECTOR'S REPORT

1. CCCDA Awards- Postponed and done virtually this year in October. It was streamed live on our closed facebook group and on zoom.
2. Supervisor Seigel- Has separated completely from employment at this time. She has been on unpaid leave for several months.
3. New Hires- We are in the final stages of the hiring process with a few new people and hope to have them in by the end of the year.
4. Election- Congratulations to those who were successfully reelected. We were disappointed that the surcharge did not pass, but we will move forward. We do have four positions open on our board that expire each year. This year MSP, Battle Creek City Commission seat, Township Seat, and the City of Marshall all will renew.
5. Grants- Hazard pay grant has been approved. Payroll reimbursement grant was applied for earlier this year, it will be disbursed at 50% and then another payment will be made later in



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the year with any money left over. \$193,810. was received in payroll grant funds and \$224,430.00 total grant money received so far. We have one outstanding grant that has been applied for but has not yet been awarded.

At this point, the meeting was disrupted, and a new link had to be sent out privately to board members as directed by Jim Dyer.

OLD BUSINESS

None

NEW BUSINESS

1. MERS- MERS asking employers to submit a signed addendum. MERS wants to confirm all the parts of the plan as to what qualifies towards retirement. This has to be approved by the board. Director Feole attended a webinar yesterday. There is a December 1 deadline to have this approved and turned in. The board could pass a motion today, to approve no changes and to have Jim Dyer look over the documents (roughly 30 pages) to submit to MERS.

A motion was made by Susan Baldwin to submit “no changes” to MERS and reviewed by Jim Dyer. The motion was seconded by Steve Frisbie

All were in favor.
The motion passed.

2. 2021 Budget- Some reductions have been made to the budget while getting things as close to have they have been done in the past. A graph to explain why costs have fluctuated over the last years was shared with the board. Surcharge amounts have been able to remain fairly stable. There has been a large increase this year in MERS costs. The overall revenue needs have not increased this year, due to a reduction in other areas. There is only an overall difference in the budget of \$3,900.00 while there is an increase in MERS costs of \$300,000.00. There is a use of fund balance to balance that cost as well as a reduction in other areas. Director Feole touched on some highlights of the budget lines and opened it up to the board for questions.

Susan Baldwin asked how the pandemic has affected the center, more calls, less calls? Deputy Director Grafton stated that the pandemic has not changed the workload. There



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are not more calls or less calls. The types of calls are different, but the amount of work is the same. Director Feole stated that personally, the pandemic is making a difference for staff, but the type of work is the same. "We're still doing what we've always done." Director Feole stated we've been blessed that we haven't been hit with lots of positive cases here in our center. Deputy Director Grafton added that when other agencies decrease their staffing it does increase calls into the center asking for ETA. Steve Frisbie asked about using fund balance, where it will leave us. Director Feole states that using 20% of our fund balance and allows to use \$394,247.00 towards next year's budget. Steve Frisbie warned of continually dipping into the fund balance. Director Feole agreed. Steve Frisbie asked how they want to approach retirement. Director Feole reminded the board that the expensive part of MERS is only six employees that were grandfathered in. Steve Frisbie also asked about retiree health care. CCCDA employees are not offered free health care insurance. Employees are responsible to pay 100% of their cost if they choose to purchase health insurance from CCCDA upon their retirement. A suggestion was made by Jeff Albaugh that a change to the invoicing in the future. An extra line on the invoice which shows a credit from fund balance each quarter.

PUBLIC COMMENTS

No public comment provided.

Board Comments

Susan Baldwin gave a thanks and farewell as this meeting is her final meeting.

ADJOURNMENT

Meeting was adjourned at 4:02 P.M.