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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

September 20, 2022, at 2:30 p.m.

Calhoun County Administrative Building- Law Library

315 W Green St, Marshall MI 49068

The meeting was called to order by Vice-Chair Steve Hinkley at 2:46 P.M.

ROLL CALL:

Directors Present:

Steve Hinkley, Vice-Chair

Steve Frisbie, County Board of Commissioners

Barry Schrader, Michigan State Police

Ken Snyder, City of Albion

Ryan Harvey, Township Association

Directors Excused:

Jim Blocker, Chairperson

James Schwartz, City of Marshall

Directors Absent:

Kristin Blood, City of Battle Creek

Kevin Leiter, Area Metropolitan Services Agency

Others Present:

Michael Armitage, CCCDA

Robert Stahelin, CCCDA

Bill Irwin, Motorola

AGENDA APPROVAL

Michael Armitage, Executive Director • Robert Stahelin, Deputy Director

A motion was made by Ken Snyder, to approve the August 9, 2022, CCCDA Governing Board agenda as presented. The motion was seconded by Steve Frisbie.

All were in favor.

Motion was approved.

MEETING MINUTES

A motion was made by Steve Frisbie to accept the August 9, 2022, CCCDA Governing Board minutes as presented. The motion was seconded by Barry Schrader.

All were in favor.

Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Routine Agreements/Invoices
3. Check Register and Travel Reimbursement
4. Year-to-Date Budget Performance Reports
5. Monthly Call Statistics
6. Quality Assurance Reports
7. General Correspondence.

A motion was made by Barry Schrader to approve the August 9, 2022, Consent Agenda. The motion was seconded by Ryan Harvey.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Overall, the center experienced a busy month including increased weather-related call volume. The center experienced the same issues as a previous severe weather event discussed at last month's meeting. After a review of the shared system some adjustments have been made, specifically with Kalamazoo configurations. It was reported that the staff did an outstanding job over the several hour event. There were challenges in obtaining

good statistics as some calls may have been counted multiple times. The center worked at capacity for several hours. Director, Steve Frisbie noted that his concerns with the impact on resources during weather events. Executive Director Michael Armitage indicated that options are being explored.

2. Executive Director Michael Armitage reported that all staff completed training for the PowerDMS platform, and three staff members attended the APCO International Conference in Anaheim, California.
3. Staff is currently at 23 full-time dispatchers. Three of the 23 are currently in training.
4. The agency participated in the WEA test held in downtown Marshall. The test was deemed successful and good data was collected.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

1. MERS Surplus Division. With the passing of the interlocal agreement, a surplus account was established to and \$10,000 was placed in the account. The surplus division would segregate the funds from other account and wouldn't be used to affect future payments.

A motion was made by Steve Frisbie to approve the MERS Surplus Division allocation as presented. The motion was seconded by Ryan Harvey.

All were in favor.

The motion passed.

2. Equature Renewal and System refresh- A proposal, including a 5-year agreement, \$9,500 cost, that will reduce in the future, with a maintenance plan included.

A motion was made by Ken Snyder to approve the Equature Renewal and System Refresh proposal as presented. The motion was seconded by Barry Schrader.

All were in favor.

The motion passed.

3. Purchase of Spare Point-to-Point Equipment- In May the board approved the purchase of Point-to-Point Equipment. This proposal would allow the purchase of spare parts for maintenance and includes an agreement with the road division for an equal cost division.

A motion was made by Ryan Harvey to approve the purchase of spare Point to Point equipment as presented. The motion was seconded by Steve Frisbie.

All were in favor.

The motion passed.

4. Headmaster Valve and Filter Dryer replacement- A proposal, to replace the headmaster valve and filter dryer on the center's HVA system that is separate from the county's system was presented.

A motion was made by Steve Frisbie to approve the replacement of the HVA headmaster valve and filter dryer as presented. The motion was seconded by Ken Snyder.

All were in favor.

The motion passed.

5. Correspondence with Municipalities- With the passage of the millage, a communication plan to relay information pertaining to the CFS formula that will need to remain in place.

A motion was made by Ryan Harvey to approve a communication plan to relay information to the public and municipalities as presented. The motion was seconded by Steve Frisbie.

All were in favor.

The motion passed.

6. Transparency Policy- This would allow various board packets including the TAC committee and Board of Directors to be on-line and would also allow board members to look at current policies.

A motion was made by Barry Schrader to approve the transparency policy as presented and discussed. The motion was seconded by Ken Snyder.

All were in favor.

The motion passed.

7. Discussion on upcoming policy/capital decisions- Those in attendance viewed a PowerPoint presentation, proposal by Motorola for a simulcast system. Which includes Six (6) Site Simulcast, Four (4) new towers, the utilization of two (2) existing towers, decommissioning of the downtown Battle Creek site. There was extensive discussion about financing, risk and options.

A motion was made by Steve Frisbie to delay this project into the fourth quarter with a reevaluation after an upcoming bond meeting. The motion was seconded by Ken Snyder.

All were in favor.

The motion passed.

PUBLIC COMMENT

There was no comment from the public.

CLOSED SESSION

A motion was made by Steve Frisbie to move into closed session for strategy and negotiation session connected with the negotiation of a collective bargaining agreement, as permitted under MCL 15.268 (1)© (Open Meetings Act). The motion was seconded by Barry Schrader.

Roll Call. All in favor.

Closed session was entered in at approximately 3:58 p.m.

Open Session was resumed at approximately 4:11 p.m.

ADJOURNMENT

The meeting was adjourned at approximately 4:15 PM