



# Calhoun County Consolidated Dispatch Authority

*Serving Our Community One Call at a Time*

---

## **CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY**

**Governing Board of Directors**

**August 11, at 2:30 p.m.**

**Video conference via Zoom**

The meeting was called to order by Chairman Jeff Albaugh at 2:35 P.M.

### **ROLL CALL:**

Directors Present:

Jeff Albaugh, Chairman  
Steve Frisbie, Vice-Chairperson  
Brent Williams, City of Marshall  
Susan Baldwin, City of Battle Creek (Seat #2)  
Steve Hinkley, Calhoun County Sheriff's Office

Directors Excused:

Marty Uldriks, Area Metropolitan Services Agency  
Jim Coleman, Michigan State Police  
Ken Snyder, City of Albion  
Jim Blocker, City of Battle Creek (Seat #1)

Others Present:

Rich Feole, CCCDA  
Kim Grafton, CCCDA  
Kate Chism, CCCDA  
Jim Dyer, Legal Counsel  
Joe Verlin, Gambridge & Co.

### **AGENDA APPROVAL**

A motion was made by Brent Williams to approve the August 11, 2020 CCCDA Governing Board agenda. The motion was seconded by Steve Frisbie.

All were in favor.

Motion was approved.

### **MEETING MINUTES**

A motion was made by Susan Baldwin to accept the July 14, 2020, CCCDA Governing Board minutes. The motion was seconded by Brent Williams.



# Calhoun County Consolidated Dispatch Authority

*Serving Our Community One Call at a Time*

---

All were in favor.  
Motion was approved.

## **PUBLIC COMMENT**

No public comment was provided.

## **CONSENT AGENDA**

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: June 1- June 30
3. Year-to-Date Budget Performance Reports
4. 2020 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Susan Baldwin to approve the August 11, 2020 Consent Agenda. The motion was seconded by Steve Hinkley.

All were in favor.  
Motion was approved.

## **EXECUTIVE DIRECTOR'S REPORT**

1. **Ballot Language Passed-** board of commissioners have approved the surcharge to be on the November surcharge. Public service announcements are being created currently. FAQ document being created to give information to all municipalities. Does the board want to set up a committee to push the surcharge. We appear to have good support locally.
2. **SMBT-** loan documents have been signed to refinance our Motorola loan.
3. **CARES ACT-** application has been sent to be reimbursed for COVID related expenses. Also applied for a FEMA grant to be reimbursed for supplies.

Suggestion was made by Steve Frisbie to speak with Battle Creek parks personnel about their recreation millage advertising.

It was also discussed the timing of absentee ballot voting and all advertising should be done early.

## **OLD BUSINESS**

None



# Calhoun County Consolidated Dispatch Authority

*Serving Our Community One Call at a Time*

---

## **NEW BUSINESS**

- 1. Audit report-** Audit report was given by Joe Verlin. The process went very smoothly, all members were very cooperative. The opinion of the audit company was a clean opinion, the highest possible opinion. Joe gave highlights of the audit in detail outlined in the official audit report.

A motion was made by Brent Williams to approve the 2019 Audit Report. The motion was seconded by Steve Frisbie.

All were in favor.

Motion passed.

- 2. MERS update-** We are currently 85% funded. Over seven years, there will be an additional \$749,000 funds will need to be paid in order to keep our average 95% funded status.

Jeff Albaugh questions what our legal obligations are and what would be the most prudent financial decision. Joe Verlin states that they could look over the numbers provided by MERS to make sure everything is agreeable. He stated there are a lot of moving parts which can affect the outcome. He suggested having Gambridge & Co look at it from a financial standpoint to see what is able, financially, to be done to keep the funding at 95%. Jim Dyer agrees with Joe Verlin that an analysis needs to be done to find out what can be done financially before any decisions are made. Steve Frisbie suggested phasing out of pensions. He stated to move from a defined benefit to a defined contribution. Rich Feole clarified we are currently at a defined contribution status since consolidation. Steve Frisbie brought up options to bond out of the pensions for the employees who were grandfathered in at the defined benefit status. Joe Verlin spoke to the options for bonding. He does not believe it is a great option for us at this time. Rich Feole asked Joe Verlin to put together a proposal for the cost of looking at our financial statements, bonding options. Joe Verlin stated that would be included in the cost of next year's audit. They would simply be starting the process six months early. Jeff Albaugh gave direction to Rich Feole to get that process started.

## **PUBLIC COMMENTS**

No public comment provided.

## **Board Comments**

None.

## **ADJOURNMENT**

Meeting was adjourned at 3:20 P.M.