



# Calhoun County Consolidated Dispatch Authority

*Serving Our Community One Call at a Time*

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## **CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY**

**Governing Board of Directors**

**December 14, 2021 at 2:30 p.m.**

**Calhoun County Administrative Building- Commissioners' Room**

**315 W Green St, Marshall MI 49068**

The meeting was called to order by Chairperson Jim Blocker at 2:43 P.M.

\*\*Technical difficulties with the room's computer system prevented the meeting from beginning on time.

### **ROLL CALL:**

Directors Present:

Jim Blocker, Chairperson  
Steve Hinkley, Vice-Chair, Attended Virtually  
Ryan Harvey, Township Association  
Ken Snyder, City of Albion, Attended Virtually  
Steve Frisbie, County Board of Commissioners  
Kristin Blood, City of Battle Creek (Seat #2), Attended Virtually

Directors Excused:

Jim Coleman, Michigan State Police  
Kevin Leiter, Area Metropolitan Services Agency  
James Schwartz, City of Marshall

Others Present:

Michael Armitage, CCCDA  
Kim Grafton, CCCDA  
Kate Chism, CCCDA  
Marne Daggett, MERS

### **AGENDA APPROVAL**

A motion was made by Kristin Blood, to approve the December 14, 2021 CCCDA Governing Board agenda. The motion was seconded by Steve Frisbie.

All were in favor.

Motion was approved.



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## **MEETING MINUTES**

A motion was made by Steve Frisbie to accept the November 9, 2021 CCCDA Governing Board minutes. The motion was seconded by Steve Hinkley.

All were in favor.  
Motion was approved.

## **SPECIAL PRESENTATION-** Marne Daggett: MERS

The presentation was based on the previous year's evaluation. A new bill will begin January 2022. The agency is currently 85% funded, the policy requires for a rolling 95% funding. In 2019 there was 88% funding and in 2020 85% funding. A brief discussion took place on expectation for rates of return for the agency. An experience study will take place every five years which looks at the over all demographic. Public safety agencies are unique in that their staff tend to work for the same municipality for their entire career and retire at the earliest possible eligibility point.

Questions were raised about affordability for the policy of 95% funding and if that policy needs to change. The policy causes balloon payments. A recommendation for making minimum payments and putting any extra amounts afforded into a surplus division. Jim Blocker asked to Michael Armitage, what is the amount that is currently budgeted and what is the amount which can be afforded. The minimum payment is what is in the proposed budget. If funding becomes more stable, then the recommendation would be to place extra payments. In February, come back and look at what can be afforded for next budget year and adjust policy (interlocal agreement).

Looking into the future, how will retirements affect funding? Marne Daggett explained that retirements are already included into the assumption. What isn't included is when people will retire. The average retirement age is included in the assumption, if they retire as soon as they are eligible, that would not be included. Marne Daggett included that if 95% funding impedes the agency's ability to operate, that seems silly. MERS would recommend a budget with phase in.

Looking at the Legacy Account: for all BCPD employees, all liabilities from Battle Creek came with employees. The only liabilities for Battle Creek are with employees who already retires or employees who didn't come over with the consolidation.

There was a commend from Kristin Blood wanting to really look into if staying 95% funded was what was best.

## **CONSENT AGENDA**

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register and Travel Reimbursement
3. Year-to-Date Budget Performance Reports



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4. 2021 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Ryan Harvey to approve the December 14, 2021 Consent Agenda. The motion was seconded by Kristin Blood and Steve Frisbie.

All were in favor.  
Motion was approved.

## **EXECUTIVE DIRECTOR'S REPORT**

1. Saturday Storms- Meetings are schedule with County Administration. Storms showed vulnerabilities. There were failures during the power outage due to the County's generator failure. The City of Marshall also had a generator failure causing a Fire radio outage. The center went to the backup radio system. The agency is currently working with PFN to create more redundancies.
2. Call Volume- 15k calls for November, which is typical.
3. Rapid SOS- Training has started for this program.
4. Hiring- Background investigations have begun for the candidates.
5. Loss- One full time employee was lost this week.
6. Acting Supervisor- A new position has been created. This will back fill hours and reduce supervisor overtime while one supervisor is on leave.
7. Outreach- Educational materials passed out during Marshall Christmas Parade. Novi Automotive presentation was done.
8. House Bill is to the Governor. It should be signed very soon.

A question from Steve Frisbie referencing item No. six on the director's report. He wanted to clarify that there were policies in place which would prevent an employee from being off on leave for an indefinite amount of time. Director Armitage stated there are clear policies in place defining leave time.

## **OLD BUSINESS**

1. Strategic Plan- 16 surveys have been turned in up to this point. Nothing new to report.

## **NEW BUSINESS**

1. Resolution 2021-003-FY2022 Budget Adoption

A motion as made by Ken Snyder to adopt the 2022 budget as presented. The motion was seconded by Ryan Harvey.



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All were in favor.

The motion passed.

2. Resolution 2021-004—Recognizing Juneteenth as a CCCDA Holiday

A motion was made by Kristin Blood to add Juneteenth as a CCCDA holiday. The motion was seconded by Ken Snyder.

All were in favor.

The motion passed.

3. Resolution 2021-005—Request for funding- Director Armitage is seeking the board's permission to actively seek out funding. Seeking out and receiving funding is more widely accepted if a resolution is passed. A question from Kristin Blood regarding if there is intent to seek funds from the local municipalities. Director Armitage stated if CCCDA requests additional funds from municipalities, those funds need to make a direct impact for the municipality.

A motion was made by Steve Frisbie to give permission to Director Armitage to seek out funds on behalf of CCCDA. The motion was seconded by Ryan Harvey.

All were in favor.

The motion passed.

4. Meeting Schedule for 2022-

A motion was made by Kristin Blood to accept the Governing Board meeting schedule for the 2022 calendar year. The motion was seconded by Ryan Harvey.

All were in favor.

The motion passed.

A comment was made by Steve Frisbie stating their may be possible attendance issues for the April meeting.

## **PUBLIC COMMENTS**

No public comments were provided.

## **Board Comments**

No board comments were provided.

## **ADJOURNMENT**

A motion was made by Steve Frisbie to adjourn. The motion was seconded by Kristin Blood. Meeting was adjourned at 3:40 P.M.